

**YAKAMA NATION HUMAN RESOURCE DEPARTMENT  
JOB ANNOUNCEMENT**



**Announcement #** 2011-116 **Issue Date:** 07-18-11 **Closing Date:** 07-22-11

**#1 Re-Advertisement**

**Nutritionist**

**Yakama Nation Head Start**

**Department of Health & Human Services**

**Hourly Wage: \$18.58-\$21.32/Full-Time/Regular/Supervisory**

**Location: Wapato Center**

Is responsible to oversee all nutrition aspects of the Yakama Nation Head Start Program at all three center locations. Is responsible to report food and nutrition program progress. Prepares monthly reports to the Head Start Program Manager. Develops, implements and enforces Head Start nutrition and food policies to ensure program compliance with the USDA Child-Adult Care Food Program (CACFP) as well as Head Start Performance Standards. Presents nutrition education that includes food safety information provided to children, parents, guardians, teaching staff, cooks and cook aids. Initiates comprehensive nutrition assessment of all children and participates in annual health screenings. Assists teaching staff to develop classroom nutrition curriculum pursuant to Head Start Performance Standards. Provides direction to kitchen staff to ensure nutritious, safe, and age-appropriate meals are served to Head Start children. Monitors food purchases, preparation and kitchen inventory at all three Head Start Centers. Is responsible to monitor food cost in order to maintain purchases within budget.

**Knowledge, Skills and Abilities:**

- ❖ Knowledge of food service administration, federal nutrition food program regulations and policies.
- ❖ Knowledge on process of preparing individual nutrition assessments.
- ❖ Knowledge of current dietary standards of nutrition care.
- ❖ Knowledge of Tribal and community resources in public health nutrition information or services
- ❖ Knowledge of the Native American traditional foods and cooking methods.
- ❖ Some knowledge of research techniques as applied to public health nutrition.
- ❖ Ability to teach and make presentations to all age groups, in particular children 3-5 years old.
- ❖ Ability to assess the social, cultural and economic factors affecting the health of individuals and families.
- ❖ Ability to make education & informative presentations to individuals & families of normal and therapeutic nutrition.
- ❖ Ability to plan and coordinate work and evaluate results.
- ❖ Ability to encourage, promote and present a positive attitude toward good nutrition.
- ❖ Ability to present ideas clearly and concisely, orally and written form.
- ❖ Ability to perform as a team member.
- ❖ Ability to establish and maintain effective working relationships.
- ❖ Ability to perform other duties as assigned.
- ❖ Ability to maintain confidentiality.

**General Recruiting Indicators:**

- ❖ Requires a Bachelors of Science Degree in Food & Nutrition AND two years of professional nutrition work experience. OR,
- ❖ Prefer a Registered Dietitian (RD) with current registration in the American Dietetic Association, Commission on Dietetics Registration (CDR), or Register Dietician Eligible (RDE) and obtain RD status within one year of employment.
- ❖ Washington state criminal background check required.
- ❖ Current medical/physical examination including (TB) skin test required.
- ❖ Must have a Food Handlers Card or ability to obtain one within 6-months of employment.
- ❖ Must have a First Aid/CPR Card or ability to obtain one within 6-months of employment.
- ❖ Must have a valid WA Stat Drivers License and ability to obtain a tribal drivers license.
- ❖ Required to pass a pre-employment drug and alcohol test.